



# LMBC

LOUISIANA MARCHING BAND CIRCUIT

## Regional Show Hosting Guide

### **1 REGIONAL EVENT SELECTION**

1.1 All events that wish to become an LMBC Regional Event must complete and submit the LMBC Regional Event Application (located on website).

1.1.1 Sanctioned Regionals must register annually and receive the approval of LMBC in order to continue to be authorized as an LMBC sanctioned event.

1.2 New Prospective Regionals must be approved by the LMBC Board of Directors. New Regionals may also have to be accepted by specific Tenured Regionals that may be affected by the new Regional may also be required.

1.3 Regional events and their dates are broken into geographic locations.

1.3.1 Northern Louisiana

1.3.2 Southwestern Louisiana

1.3.3 Central Louisiana

1.3.4 Southeastern Louisiana

1.4 All events chosen to become an LMBC Regional must use judges hired from the Central States Judging Association (CSJA), the LMBC Scoring System, and the LMBC Adjudication Sheets in total and not parts thereof.

### **2 REGIONAL EVENT HOST COST RESPONSIBILITY**

2.1 All LMBC Regional Hosts must pay a hosting fee of \$800. This fee is used to provide a Circuit Representative, use of Competition Suite, and videographer.

2.1.1 LMBC will not collect profit from LMBC Regional events.

2.1.2 Regionals must pay all LMBC hosting fees to LMBC before any benefits, advertising or adjudication selection assistance will be provided.

2.2 Hosts must hire a set of six Primary Caption judges through CSJA and two Secondary Caption judges (see Chapter 4).

2.2.1 Hosts must provide lodging for judges as needed.



2.3 Hosts must purchase all awards (see Chapter 5).

### **3 REGIONAL EVENT JUDGES**

3.1 All LMBC Regionals must hire a set of six Primary Caption judges through CSJA. These judges will be used to judge the following captions:

3.1.1 Ensemble Music

3.1.2 Individual Music

3.1.3 Ensemble Visual

3.1.4 Individual Visual

3.1.5 General Effect Music

3.1.6 General Effect Coordination

3.2 Regional Hosts are required to hire two Secondary Caption judges.

3.2.1 Percussion

3.2.2 Color Guard

3.2.3 These judges are not required to be hired through CSJA.

3.2.4 The Show Coordinator can help in finding qualified judges.

3.2.5 All Secondary Caption judges must receive a copy of their caption sheets 14 days prior to the event.

3.3 Appropriate facilities must be available for judges.

3.3.1 All ensemble and general effect judges must have seating in the press box. Seating and writing surface is to be provided.

3.3.2 All individual and percussion judges must have a shaded area with seating and a writing surface.

3.3.3 Water and food should be readily available to the judges at all times.

3.4 An area set up for a judges' critique must be supplied.

3.4.1 Three separate areas should be made for Music, Visual, and General Effect judges. The percussion judge should be with the music judges and color guard with the visual judges.

3.4.2 A waiting area separate from the critique room should be used for directors not receiving critique.



3.5 A chief judge will be assigned by CSJA for every event. This judge is in charge of all of the judges. All hotel information, site layout, and schedules should be sent to the chief judge as soon as the information is available.

#### **4 REGIONAL EVENT AWARDS**

4.1 LMBC requires every host to provide awards as follows:

4.1.1 Overall Band Superior Awards (see Contest Rules for weekly score requirements)

4.1.2 Class Champion

4.1.3 Class Runner-Up

4.1.4 Class Captions

4.1.4.1 Outstanding Music

4.1.4.2 Outstanding Visual

4.1.4.3 Outstanding General Effect

4.1.4.4 Outstanding Color Guard

4.1.4.5 Outstanding Percussion

4.2 Overall awards are not required by LMBC, and are neither encouraged nor discouraged.

4.3 Traditional awards that are unique to the event may be awarded.

4.4 Special names or sponsors are allowed to be assigned to each award.

#### **5 REGIONAL EVENT SCHEDULE**

5.1 A schedule must be made in accordance to the LMBC rules on scheduling (see LMBC Contest Rules Chapter 4).

5.1.1 An official schedule should be sent to the Show Coordinator, Chief Judge, and all participating bands no later than 2 weeks prior to the show. Any changes to the schedule must be communicated to all involved.

#### **6 REGIONAL EVENT SIGHT LAYOUT**

6.1 Football Field



6.1.1 Field must have front and back boundary lines marked.

6.1.2 All yard lines and hash marks should be easily visible.

6.1.3 Yard markers should be placed at the front of the field every 10 yards.

## 6.2 Warm Up Locations

6.2.1 Two warm-up locations should be located where sound from the bands in those areas is not heard in the stadium.

6.2.2 A common sense path must be present for moving bands. Bands entering and exiting the warm-up areas may use the same path, with each band staying towards their right.

6.2.3 Guides should help bands arrive near the warm-up locations at least three minutes prior to their designated time.

## 6.3 Water Stations

6.3.1 Water stations should be available to bands at the warm-up locations and after they perform.

6.3.2 Water stations should be placed far enough from the exit of the field so that all performers can easily exit.

## 6.4 Hospitality Room

6.4.1 A hospitality room should be provided for use by all participating directors and staff.

6.4.2 The hospitality room should not be located in an area where judges are working.

## 6.5 Critique

6.5.1 Critique locations must be provided and set up in accordance to section 4.4.

# 7 REGIONAL EVENT SAFETY

7.1 Regional Show Hosts are responsible in entirety for the safety and security of all participants and attendees at LMBC Regionals. All decisions related to the hosting of LMBC Regionals are to be made in accordance with any and all school and school board rules, applicable Louisiana laws and common sense.



- 7.2 The presence of on-site or readily available qualified personnel trained and equipped to deal with medical emergencies is highly recommended.
- 7.3 LMBC Regional Show Hosts are strongly encouraged to have and use high-quality lightening detection equipment, and in the event of the threat of lightening in the area, should immediately halt all outdoor activities and relocate participants and spectators to a safe location. Safety of all participants and guests is solely the responsibility of the Show Host.

## **8 REGIONAL EVENT FINANCIALS**

- 8.1 LMBC Regional Events should charge a standard \$200 entry fee for each participating fan.
- 8.2 LMBC Regional Events should charge a standard \$5 entry for all spectators
- 8.3 Staff & Chaperone passes are provided by LMBC to all members, and it should be the responsibility of each member to present their passes to the appropriate individuals at each show. Any participating band that is not an LMBC member should be issued passes based on the guidelines in Chapter 8 of the Contest Rules.

## **9 POOR WEATHER PLANS**

- 9.1 In case of poor weather, each show host has three options;
- 9.1.1 Cancel the show
  - 9.1.2 Run a ‘Track’ standstill show in the stadium (if the weather is OK but the field is not usable), or
  - 9.1.3 Hold an indoor standstill show in a school facility, usually the school gymnasium
- 9.2 These options provide an opportunity for an LMBC Regional Show Host to salvage their financial investment, as well as an opportunity for bands to qualify for LMBC Circuit Championships by participating in an LMBC Regional Event.
- 9.3 LMBC Regional Event Hosts should monitor weather during the week of the event and discuss bad weather plans with the Show Coordinator. Any show cancellation due to poor weather will not be a basis for tenure removal.

